



**HARDIN COUNTY**  
Board of Supervisors

Wednesday, December 30, 2020

**NOTICE: Public attendance at public meetings is restricted due to COVID-19 concerns. To access and participate in meetings remotely, please call 641-939-8108 for meeting information.**

1. 8:15 A.M. Meet With Conference Board  
Courthouse Large Conference Room

Documents:

[CONFERENCE BOARD AGENDA.PDF](#)

2. 9:00 A.M. Call To Order  
Courthouse Large Conference Room
3. Pledge Of Allegiance
4. Approval Of Agenda
5. Approval Of Minutes

Documents:

[12-14-2020 MINUTES.PDF](#)  
[12-15-2020 MINUTES\\_COMP BOARD.PDF](#)  
[12-15-2020 MINUTES\\_BUDGET.PDF](#)  
[12-16-2020 MINUTES.PDF](#)  
[12-23-2020 MINUTES.PDF](#)  
[12-23-2020 CHAT LOG.PDF](#)

6. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 12.30.20.PDF](#)

7. Utility Permits & Secondary Roads Department
8. Application For Fireworks Permit – Lynn Balvanz

Documents:

[FIREWORKS PERMIT APPLICATION.PDF](#)

9. Change Of Status – Property Management

Documents:

[CHANGE OF STATUS - PROPERTY MANAGEMENT.PDF](#)

10. Changes Of Status – Sheriff's Office

Documents:

[CHANGE OF STATUS - SHERIFFS OFFICE 1.PDF](#)  
[CHANGE OF STATUS - SHERIFFS OFFICE 2.PDF](#)

11. Emergency Management Update

12. Public Comments

13. Other Business

14. Adjournment/Recess

15. 9:30 A.M. Drainage  
Courthouse Large Conference Room

16. FY 2021/2022 Budget Planning Meeting  
Courthouse Large Conference Room

17. Organizational Meeting Planning Session  
Courthouse Large Conference Room

*OFFICE OF THE  
HARDIN COUNTY ASSESSOR  
Donald E. Knoell  
1215 Edgington Ave., Suite 2  
Eldora, IA 50627  
PHONE: 641-939-8100 FAX: 641-939-8245  
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**December 23, 2020**

**HARDIN COUNTY CONFERENCE BOARD**

**AGENDA**

**Wednesday, December 30, 2020**

**8:15 A.M.**

**Call to Order, Courthouse Large Conference Rm**

**Approval of Agenda**

**New Business**

**Appointment of Examining Board  
Change of Status in the Assessor's Office**

**Adjournment**

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HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – DECEMBER 14, 2020  
MONDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

At 9:00 a.m. the Board met with County Engineer Taylor Roll regarding the FY 2021/2022 budget. The meeting was held electronically due to COVID-19 public health risks. Present: Supervisor BJ Hoffman, Roll, Julie Duhn, Michael Pearce, and Angela Silvey. Supervisor Lance Granzow joined via phone. Supervisor Reneé McClellan was absent.

Roll presented a draft of the Secondary Roads budget, along with a bridge condition map. Discussion topics included funding and prioritization of bridge replacements, road fuel tax revenues, adding GPS to trucks and motorgraders, and wages. Granzow stated he would like to see Roll budget for 100% of General Fund and Rural Services transfers and release of LOST funds, and that employees' health insurance continue to be paid from the General Supplemental Fund. No action taken.

Roll then presented a draft of the IRVM budget. Discussion topics included costs of contract spraying, possibly hiring a second IRVM employee in early 2022, and wages. No action taken.

At 9:19 a.m. Granzow moved, Hoffman seconded to recess until 1:30 p.m. Motion carried.

At 1:30 p.m. the meeting was reconvened to review the Community Services FY 2021/2022 budget. The meeting was held electronically due to COVID-19 public health risks. Present: Supervisors Granzow and McClellan; and Community Services Director Linn Adams, Michael Pearce, and Angela Silvey. Supervisor Hoffman was absent.

Adams presented a draft of the Community Services budget. Discussion topics included costs of funeral and crematory services, wages, and levying. No action taken.

Also discussed were proceeds from a vehicle that Community Services sold at County auction. Granzow and McClellan agreed the proceeds should be received into the Mental Health Fund, rather than the General Fund. The county treasurer will be instructed to direct the monies accordingly.

The meeting ended at 1:51 p.m.

At 1:51 p.m. the Board met to work on the Board of Supervisors' FY 2021/2022 budget. The meeting was held electronically due to COVID-19 public health risks. Present: Supervisors Granzow and McClellan; and Michael Pearce and Angela Silvey. Supervisor Hoffman was absent.

After some discussion, it was agreed that McClellan will write in funding requests received from various entities, and those amounts will be brought back to the full Board for further discussion.

At 2:04 p.m. McClellan moved, Granzow seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – DECEMBER 15, 2020  
TUESDAY - 9:30 A.M.  
EMERGENCY OPERATIONS CENTER

At 9:30 a.m. the Board met with the Hardin County Compensation Board regarding Supervisor salaries for FY 2021/2022. The meeting was held electronically due to COVID-19 public health risks. Present: Supervisors Lance Granzow, BJ Hoffman, and Reneé McClellan; and Mike Galloway, Lawrence Cutler, Diane Meier, Justin Weber, Jeremiah Andrews, Sherry Granzow, Dave Rubow, Michael Pierce, and Angela Silvey. Absent: Greg Salvo.

Granzow cited experience, health insurance savings, and windmill- and drainage-district-related challenges as reasons for increased compensation for the Supervisors. Granzow also lauded the work being done by the county attorney and cautioned against creating a situation where the sheriff is paid less than his deputies.

Hoffman explained recalculations he made to salary survey analyses, which consisted of removing Story County as a comparable county and adapting five-member board salaries to a three-member board model. Hoffman added that the County's fiscal position was reason for an increase, and expressed concern that pay may discourage citizens from running for Supervisor in the future.

Questions and comments were received from Dave Rubow, Lawrence Cutler, and Justin Weber.

The meeting concluded at 9:49 a.m.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – DECEMBER 15, 2020  
TUESDAY - 2:06 P.M.  
COURTHOUSE LARGE CONFERENCE ROOM

At 2:06 p.m. the Board met with Treasurer Machel Eichmeier regarding the FY 2021/2022 budget. The meeting was held electronically due to COVID-19 public health risks. Present: Supervisors Lance Granzow, BJ Hoffman, and Reneé McClellan; and Eichmeier, Jolene Pieters, Michael Pearce, and Angela Silvey.

Eichmeier presented a draft of her budget. Discussion topics included number of driver's license customers pre-pandemic vs. mid-pandemic, compliance on sales receipts for vehicles, proposed legislation on vehicle titling, and budgeting for health insurance. No action taken.

The meeting ended at 2:41 p.m.

At 2:45 p.m. the Board met to resume work on the Supervisors' FY 2021/2022 budget. The meeting was held electronically due to COVID-19 public health risks. Present: Supervisors Hoffman and McClellan; and Jolene Pieters and Angela Silvey. Supervisor Granzow was absent.

Hoffman and McClellan reviewed revenues and expenses line item by line item, discussed where increases and decreases were appropriate, and identified line items that could be removed.

Questions will need to be asked of Auditor Jessica Lara, department heads, and entities before numbers can be finalized.

At 3:33 p.m. McClellan moved, Hoffman seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – DECEMBER 16, 2020  
WEDNESDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. The meeting was held electronically due to COVID-19 public health risks. Also in attendance were Supervisors BJ Hoffman and René McClellan; and Carey Callaway-Morton, Curt Groen, Pauline Lloyd, Justin Ites, JD Holmes, Julie Duhn, Megan Harrell, Rocky Reents, Allison Scott, Machel Eichmeier, Lori Kadner, Angela De La Riva, Elaine Loring, Donna Juber, Bob Juber, Dave McDaniel, Mark Buschkamp, Jolene Pieters, Michael Pearce, Taylor Roll, Jessica Sheridan, Thomas Craighton, Darrell Meyer, and Angela Silvey.

The Pledge of Allegiance was recited.

McClellan moved, Hoffman seconded to approve the agenda as posted. Motion carried.

Hoffman moved, McClellan seconded to approve the December 16, 2020 claims for payment. Motion carried.

Utility Permits: None.

Secondary Roads: No update.

Hoffman acknowledged he attended a meeting with the Hansen Family Hospital (HFH) board and learned HFH intended to refinance bonds held on its facilities, a move that could save \$1 million.

Hoffman then moved, McClellan seconded to give approval to Eric Bolert at Ahlers and Cooney, the County's bond attorney, to work with the HFH bond attorney at HFH's expense to begin the refinancing process. Motion carried.

McClellan moved, Hoffman seconded to approve the appointment of Katie Reifschneider as Jackson Township clerk. Motion carried.

Hoffman moved, McClellan seconded to set the 2021 Organizational Meeting for January 4, 2021 at 9:00 a.m., in the Large Conference Room of the Hardin County Courthouse. Motion carried.

McClellan moved, Hoffman seconded to cancel the January 6, 2021 regular Board meeting. Payment of claims for that week is also cancelled. Motion carried.

Hoffman moved, McClellan seconded to approve the Sheriff's Monthly Report for November 2020. Motion carried.

Emergency Management Update:

Thomas Craighton, Emergency Management Coordinator, reported Hardin County is getting 600 Moderna vaccine doses before year end.

Craighton also reported that the E-911 Commission started its budget process, and the emergency tower would receive a new photo cell that day.

Public Comments:

Donna Juber wondered why the January 6, 2021 meeting was cancelled.

Pauline Lloyd had questions about the dispensing of the COVID vaccine and asked for County plans for COVID mitigation.

Comments were received from Julie Duhn.

Other Business:

Hoffman advised the first round of budgeting for FY 2021/2022 was complete.



Hoffman moved, McClellan seconded to adjourn. Motion carried.

At 10:30 a.m. the Board met with Rick Gustin, Reliable1, to conduct an HVAC project review. The meeting was held electronically due to COVID-19 public health risks. In attendance: Supervisors Granzow, Hoffman, and McClellan; and Lori Kadner, Beth Miller, Darrell Meyer, Jolene Pieters, Jody Mesch, Michael Pearce, and Angela Silvey.

Beth Miller, Bowman & Miller, P.C., requested an explanation of why HVAC project total costs came in at almost \$700,000 over budget without change orders approved by the Board.

Rick Gustin responded that the project was put out to bid as an RFI for a design build, the bid amount was a minimum bid, and it was understood there would be changes to the project as work progressed. Gustin advised he met with Property Manager Jody Mesch each month to review bills and changes. Project scope changed, according to Gustin, after the need for a building study due to non-existence of blueprints and consultations with architects and engineers.

It was suggested that, going forward, cost increases to major projects be accompanied by change orders, change orders be approved by the Board and documented in the minutes, and the county auditor be in charge of tracking project costs.

At 11:02 a.m. Hoffman moved, McClellan seconded to adjourn. Motion carried.

At 11:18 a.m. the Board met for an organizational meeting planning session. The meeting was held electronically due to COVID-19 public health risks. In attendance: Supervisors Granzow, Hoffman, and McClellan; and Jolene Pieters and Angela Silvey.

The Supervisors reviewed proposed agenda items for the January 4, 2021 meeting and discussed board, commission, and township trustee appointments.

Discussion was held on eliminating the policy imposing term limits on County boards and commissions. No action taken.

The Board agreed compensation for medical examiner investigators should be raised from \$250.00 per case to \$275.00 per case for the 2021 calendar year.

At 12:11 p.m. Granzow moved, Hoffman seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – DECEMBER 23, 2020  
WEDNESDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. The meeting was held electronically due to COVID-19 public health risks. Also in attendance were Supervisors BJ Hoffman and René McClellan; and Mark Buschkamp, Matt Rezap, Pauline Lloyd, Dave McDaniel, JD Holmes, Curt Groen, Machel Eichmeier, Angela De La Riva, Rocky Reents, Elaine Loring, Megan Harrell, Julie Duhn, Lori Kadner, Darrell Meyer, Thomas Craighton, Taylor Roll, Michael Pearce, Natalie Lundgren, JJ Petsche, Jolene Pieters, and Angela Silvey.

The Pledge of Allegiance was recited.

McClellan moved, Hoffman seconded to approve the agenda as posted. Motion carried.

Hoffman moved, McClellan seconded to approve the minutes of December 7, 2020; December 8, 2020; and December 9, 2020. Motion carried.

McClellan moved, Hoffman seconded to approve the December 23, 2020 claims for payment. Motion carried.

Utility Permits: None.

Secondary Roads:

County Engineer Taylor Roll reported a bridge on QQ Avenue north of D65 was repaired and reopened to traffic.

Hoffman moved, McClellan seconded to approve the County Audit Report for FY 2019/2020 as presented by Bowman & Miller, P.C. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

Hoffman moved, McClellan seconded to approve a quote from Gehrke, Inc. for County Home tile repair and improvements for an amount not to exceed \$6,500. Motion carried.

Hoffman moved, McClellan seconded to approve the appointments of Marilyn Reinertson, Julie Roe, and Chris Wieting to the County Magistrate Appointing Commission. These are six-year terms commencing January 1, 2021. Motion carried.

McClellan moved, Hoffman seconded to set open enrollment for Liberty National employee benefits for January 15, 2021 through February 28, 2021. Motion carried.

Hoffman moved, McClellan seconded to approve the resignation of Samantha Cook, Motor Vehicle Clerk, effective 12/28/2020. Motion carried.

Emergency Management Update:

Rocky Reents, Public Health Coordinator, reported a shipment of Moderna vaccine arrived. Reents added that Medicap Pharmacy in Eldora will be distributing the COVID vaccine to health care personnel, and clinics will also be set up in Iowa Falls.

Thomas Craighton, Emergency Management Coordinator, addressed a misunderstanding involving New Providence's derecho claim with FEMA.

Prior to opening public comments, Granzow warned that those demanding a countywide mask mandate will be cut off from speaking.

Public Comments:

Questions and comments were received from Matt Rezab, Pauline Lloyd, and Julie Duhn.

Treasurer Machel Eichmeier thanked employee Samantha Cook for her service.

Other Business: None.

McClellan moved, Hoffman seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

Chat Log from 12/23/2020

09:14:49 From lkadner to Everyone : 3 Minutes!

09:15:42 From lkadner to Everyone : Individuals need to take responsibility!!!

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Hardin County

# Vendor Publication Report

Payment Date Range: 12/30/2020 - 12/30/2020

Vendor Name	Vendor Number	Total Payments
Ahlers & Cooney-P.C.	61244V	1,700.00
Alliant Energy	4253V	831.26
Arnold Motor Supply	1637V	212.70
Black Hills Energy	4450V	150.35
Bruce Harris	100775	12,500.00
Campbell Supply Co	620V	379.00
Carstens Plumbing & Heating Co Inc	4814V	80.00
Casey's General Store	62974V	40.00
CenturyLink	4569V	163.61
Cintas Corporation	1545V	238.66
City of Ackley	3015V	103.82
City of Hubbard	61554V	54.00
City of New Providence	515V	28.43
Clarion Distributing	227V	88.50
Connie J Mesch	1020E	100.00
Counsel Office & Document	63896V	17.98
Enterprise UAS	100780	3,899.00
Fareway Food Stores	4728V	279.79
Fast Lane Motor Parts LLC	100189	13.92
Galls Incorporated	1389V	1,242.10
Gehrke Inc	81051D	49.06
Gillund Ent.	61724V	365.76
Global Hydraulics & Supply Inc.	100482	103.13
Hawth Productions	100389	1,000.00
Heartland Asphalt	63446V	60,432.35
Interstate Batteries	880V	725.80
Iowa Department of Transportation	1007V	50.03
Iowa Falls Diesel Service LLC	2513V	23.55
Iowa Law Enforcement Academy	1810V	150.00
Jacob Daniels	100778	1,000.00
John Deere Financial	1394V	145.64
Knight Sanitation	993V	209.00
Lawson Products Inc	5826V	1,418.45
Lucky Star Rescue	100773	6,150.00
Luke Hawthorne	100776	2,000.00
Matthew Roelshard	100774	1,000.00
McDowell & Sons Contractors	62529V	330.00
Midland Power Cooperative	5999V	1,415.28
MOCIC	61677V	150.00
Murphy Tractor & Equipment	2286V	4,390.10
NCI SBDC	2776V	2,500.00
O'Halloran International	1708V	421.68
Petroblend	1219V	3,003.35
Racom Corporation	61030V	59.92
Sadler Power Train Inc	5067V	289.97
Shawn D Toomsen	822E	117.69
Stewart Fletcher	100777	3,500.00
Summit Food Service LLC	2332V	5,037.60
The Davis Brown Law Firm	2645V	1,001.00
Times Citizen	538V	49.92
Travis J Prochaska	186E	150.00
Tyler Business Forms	100779	144.63
U.S. Cellular	62000V	1,125.45
Van Wall Equipment	2924V	79.86
Verizon Wireless	63648V	2,076.09

**Vendor Publication Report**

**Payment Date Range: 12/30/2020 - 12/30/2020**

**Vendor Name**

Verlyn Mensing

VISA

Z & Z Glass

Zoske Sales & Service Inc.

**Vendor Number**

100703

150V

62420V

165V

**Grand Total:** 126,686.53

**Total Payments**

80.00

3,432.01

321.00

65.09

# Fireworks Permit Application

Applicant Name	Lynn Balvanz
Address	26697 250th street
City	Eldora
State	Iowa
Zip Code	50627
Phone Number	6414854626
Email Address	[REDACTED]
Name of organization applying for permit to explode fireworks:	Balvanz Farm
Name of person or organization that shall be the operator or operators of exploding the fireworks:	Lynn Balvanz
List previous experience of the operator or operators in exploding the fireworks:	Been doing this at the farm for the last 10 years was previously on the fire dept. at Steamboat Rock
Has the operator or operators had any training in exploding fireworks?	Yes
If so, what has this consisted of?	Training at the Steamboat Rock fire dept.
Date(s) on which the fireworks display shall take place:	December 31st 020
Location at which the fireworks shall be exploded:	26697 250 street
City	Eldora
State	Iowa

Zip Code 50627

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Will any emergency medical treatment be available at the location of where the fireworks will be displayed? Yes

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If so, what will this consist of? Water and first aid kit

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Will any fire protection be available at the location of the fireworks display? Yes

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If so, what will this consist of? water tank

---

Will you notify your local fire department regarding the date, time, and location of the fireworks display? Yes

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Will any search be conducted after the fireworks display for unexploded fireworks? Yes

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Will people be restricted from the area until the search is completed? Yes

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Will the location where the fireworks display is conducted be wetted down after the fireworks display? Yes

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Will the operator and the permittee be covered by insurance for their fireworks display? Yes

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Iowa Code Section

*Iowa Code Section 331.304(9) and Section 727.2, allow fireworks permits but (1) only upon an application made in writing; (2) only to municipalities, fair associations, amusement parks, and other organizations or groups of individuals approved by the County Board of Supervisors; (3) and only when the fireworks display will be handled by a competent operator.*

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*These two statutes do not allow a County Board of Supervisors to issue a permit to an individual person.*

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If your area is under burn ban on the planned date of your fireworks display, this permit is void.

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Applicant Signature                      Lynn Balvanz

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Date    12/28/2020

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(Section Break)

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Submit Completed Application  
*Submit applications by United States Postal Service to:*  
*Hardin County Board of Supervisors*  
*1215 Edgington Avenue, Suite 1*  
*Eldora, IA 50627*

*Submit completed application by fax to:*  
*Fax: 641-939-8223*

*Submit completed application by email to:*  
*Angela Silvey, [asilvey@hardincountyia.gov](mailto:asilvey@hardincountyia.gov)*

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# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

**FILED**

**DEC 29 2020**

### HARDIN COUNTY Employee Change of Status Report

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of 12/30/20  
Date

Name: Mason Kelly

Department: Property Management

Address: \_\_\_\_\_

Position: Assistant

\_\_\_\_\_

Salary/Hourly Rate: \$21.00 /hr.

Fund: \_\_\_\_\_

Weekly Scheduled Hours: 37.5

This position is:  Exempt  Non-Exempt

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence
- Resignation
- Retirement
- Layoff
- Discharge

\_\_\_\_\_ Dates

Other: Meets probation requirements .50 / hr. increase

\$20.51 to \$21.00 / hr.

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_  
From To

Last Day of Work \_\_\_\_\_  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: Jody L Mesch  
Elected Official or Department Head

12/29/20  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

**FILED**

**DEC 23 2020**

HARDIN COUNTY AUDITOR

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 12/26/2020  
Date

Name: Jonah Pankow  
Address: 219 S 3rd Street. P.O. Box 215  
Sheffield Iowa 50475  
City State Zip Code

Department: Sheriff  
Position: P/T Dispatcher  
Salary/Hourly Rate: \$16.48

Fund: 0001-05-1040-000-10112

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Resignation
- Promotion
- Retirement
- Demotion
- Layoff
- Pay Increase
- Discharge
- Leave of Absence \_\_\_\_\_  
Dates

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_ Last Day of Work \_\_\_\_\_  
From To (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *David R. Quinn*  
Elected Official or Department Head

22 DEC 2020  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 11/27/2020  
Date

Name: Jordana Keahey  
Address: 302 E Chestnut  
Hubbard IA 580122  
City State Zip Code

Department: Sheriff  
Position: Dispatch  
Salary/Hourly Rate: \$16.48

Fund: \_\_\_\_\_

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence \_\_\_\_\_  
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Advised Dispatch Supervisor that she just wasn't cut out to be a dispatcher. Quit prior to finishing training.

Dates of Employment: 10/27/2020 From to 11/27/2020 To  
Last Day of Work 11/27/2020  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by:   
Elected Official or Department Head

28 DEC 2020  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date